

RECORD OF PROCEEDINGS

**Waverly City Board of Education
Special Meeting**

June 29, 2016

The Waverly City Board of Education met in special session on Wednesday, June 29, 2016 at 6:00 p.m. in the High School Study Hall. Ms. Zaler called the roll. The following members were present: Ms. Ann Oyer, Mr. Josh Hobbs, Ms. Sue Ann Bolin, Mr. John Boyer, and Mr. Allan Szoke. Mr. Josh Hobbs, President called the meeting to order.

DISTRICT EMPLOYEES PRESENT:

Ed Dickens, Superintendent
Claudia Zaler, Treasurer/CFO
Melissa Marquez, Assistant Superintendent
Bill Hoover, Director of Operations

GUESTS PRESENT:

Roger Ramsey
Patty Spangler with Limbach
Anthony Deboard, Douglas Hood, and Tracie Campbell with AEP

095-16 APPROVAL OF MINUTES

It was moved by Ms. Oyer, seconded by Mr. Szoke to approve the minutes of the regular meeting from May 11, 2016 and special meeting June 1, 2016. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Ms. Spangler, a Limbach representative, gave an overview of the HB264 Energy Project, noting the savings to the District, cutting edge lighting technology, and ground breaking design to repurpose what was already in existence, this project is the first of its kind. Patty introduced representatives from AEP. Anthony DeBoard, Douglas Hood, and Tracie Campbell (from American Electric Power) all spoke in regards to the savings of more than 49% from the District base year 2013 and were proud to be a part of this program. They then presented Waverly City School District with a rebate check for \$212,945.61.

LEGISLATIVE UPDATE

Mr. Hobbs noted that over 13 bills passed in the past week and sessions would pick back up after July 1, 2016. He expects that Common Core curriculum will have possible changes after the Presidential election.

GENERAL DISCUSSION WITH POSSIBLE APPROVAL

Mr. Ramsey discussed the most recent meeting with OFCC, noting OFCC appears to be moving forward with the Tremco lawsuit scheduled for next August. The Architect of Record will not certify our current roof replacement, meaning we will need to replace it and the local cost will be 18%. He also gave an overview of the scupper replacement two year warranty (from date of completion) that had been reached and that OFCC requested approval of the change order and final payment be issued.

Mr. Ramsey updated the status of the Primary partition wall which, will be completed within the week, and that the playground remediation was underway. Mr. Dickens noted that the playground is planned to be completed by the end of July/beginning of August and OFCC is also still perusing cost reimbursement of the gym bleacher from the manufacturer for defective material. The junior high gym bleachers are expected to be completed the week of August 8th.

096-16 APPROVAL OF CHANGE ORDER AND FINAL PAYMENT

It was moved by Ms. Bolin, seconded by Ms. Oyer to approve the change order to Robertson Construction in the amount of \$15,149.96 and final payment of the OFCC remediation project work. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens reviewed the need for calamity day options (blizzard bags) as in prior years. Ms. Marquez noted that the District usually has enough academic hours built into the school calendar for 12 days before needing to use the blizzard bags.

097-16 APPROVAL OF CALAMITY DAY OPTION

Ms. Bolin moved, with Mr. Boyer seconding the motion to approve the Calamity Day Option as presented by Superintendent Dickens. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Ms. Zaler deferred to Roger Ramsey regarding the consulting agreement with Brian L. Swope, CCM, noting it was similar to the Mays Consulting agreement. Mr. Ramsey noted that Swope would be an expert witness for the Tremco trial, being a representative of a party not having worked on the project.

098-16 APPROVAL OF CONSULTANT AGREEMENT

Mr. Hobbs moved, with Ms. Bolin seconding the motion to approve the Consultant Agreement with Brian L. Swope, CCM to provide litigation support as recommended by OFCC, with payments to be made from the 010 project fund, not to exceed \$25,000 without prior written approval of the Contracting Authority, the Owner, and a written amendment to this Agreement. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

099-16 CONSENT AGENDAS

Superintendent's Items

Mr. Dickens reviewed the proposed job description of an EMIS officer/Registration Supervisor with the Board and the District's need for this position. Ms. Marquez and Ms. Zaler both noted this position would pay for itself by having one location and consistency of enrollment/reporting procedures and would also help building secretaries, since prior budget cuts have reduced the number of aides in each building. Mr. Boyer inquired about training, student records, and tracking of CTC students. Ms. Oyer asked if any current staff had the time to do this job and what the salary would be. Mr. Dickens noted that currently the Superintendent, Assistant Superintendent, Treasurer, Superintendent's Secretary, Guidance Secretary, Special Programs Secretary, and all building secretaries are all handling part of the responsibilities and that this position would provide consistency of information and the salary is something that would need to be discussed.

- A. Approval of adding the job description for EMIS/Enrollment – 12 month exempt position.

Treasurer's Items

- A. Approval of May 2016 Financials
- B. Approval of Final FY16 Appropriations at fund level
- C. Approval of Final FY16 Amended Certificate of Estimated Resources

D. Approval of necessary transfers and advances during FY16 close

Advances –	To:	From:	Amount
	Food Service	General Fund	\$30,344.91
	High School Quiz Bowl	General Fund	\$134.38
	High School Athletic	General Fund	\$20,598.67
	IDEA FY16	General Fund	\$91.34
	Title I Sub A FY16	General Fund	\$53.66
	Title I FY16	General Fund	\$15,844.03
	Title II A FY15	General Fund	\$181.99
Transfers -	Food Service	General Fund	\$91,179.09
	Latchkey Program	General Fund	\$4,724.29

E. Approval of FY17 Temporary Appropriations

F. Approval to authorize advance of teachers' retirement for July and August 2016

G. Approval to pay PO# 98933 to B&C Communications

H. Approval to renew membership with Coalition of Rural and Appalachian Schools (CORAS), Regional Council of Governments, for the 2016-17 school year.

I. Approval of Donations:

<u>Amount</u>	<u>From</u>	<u>Account</u>
\$100.00	Amanda Elliott	Girls' Soccer
\$1,300.00	Ohio Blue Ribbon Arson Comm. (for Art Department)	High School Principal
\$310.49	Treasured Images	HS Principal
\$8.59	Target	HS Principal
\$77.28	Ohio Pyle Prints	HS Principal
\$25.00	Target	HS Principal
\$100.00	Cutler & Pate Roofing	Quiz Bowl
\$50.00	Ohio Valley Bank	Quiz Bowl
\$150.00	First National Bank	Quiz Bowl
\$253.70	Box Tops for Education	JH Principal
\$53.04	Treasured Images	JH Principal
\$25.00	Target	JH Principal
\$6.54	Target	JH Principal
\$1,100.00	Waverly Athletic Boosters (Crushed Brick)	HS Athletics
\$1,281.61	Waverly Athletic Boosters (Volleyball Jerseys)	HS Athletics
\$198.50	Box Tops for Education	Int. Principal
\$100.00	Boyer Funeral Home	PAWS
\$50.00	Target	Primary Principal

Discussion: Ms. Zaler reviewed the amounts for the advances and transfers to close FY16. Mr. Dickens gave an overview of the Latchkey Program and noted that he and Ms. Marquez were going to look into the number of participants for the upcoming school year. Ms. Marquez noted there had not been a rate increase for over five years; in fact the last rate change was a decrease.

Ms. Zaler discussed the NASB membership renewal fee of \$2,675 and the Board tabled the subject until July's meeting.

Ms. Bolin moved, with Mr. Szoke seconding the motion to approve the consent agendas. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

100-16 EXECUTIVE SESSION

Mr. Hobbs moved, with Ms. Bolin seconding the motion to enter into executive session, after a brief recess, to consider the appointment, employment, and/or compensation of a public employee or official and for purposes of preparing for and/or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment at 7:42 p.m. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

RE-ENTERED PUBLIC SESSION AT 9:07 P.M.

101-16 APPROVAL OF RESIGNATIONS

Mr. Hobbs moved, with Mr. Boyer seconding the motion to approve the resignation of Thomas Meyer and Olivia Wilson as teachers and Jacklynn Trimble as the Girls' Junior High Volleyball coach. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

102-16 EMPLOYMENT OF STAFF

Mr. Hobbs moved, with Mr. Szoke seconding the motion to employ Allison Wagner as a teacher, ***Ferdinand Marquez** as Junior High Principal, ****Matthew Scott Hayes** as Junior High Athletic Director/Security for 192 days at \$45,000, and Kim Leffler as EMIS/Registration (salary to be determined, pending adoption of salary index). On roll call, the vote was as follows: Ayes: ****Ms. Oyer**, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried. ***Ms. Bolin abstained from Ferdinand Marquez and voted yes for all others presented. ** Ms. Oyer voted no on Matthew Scott Hayes and yes on all others listed.**

Mr. Dickens reviewed the supplemental listing requesting Board approval.

103-16 APPROVAL OF SUPPLEMENTAL LISTING

Mr. Hobbs moved, with Ms. Bolin seconding the motion to approve the 2016-2017 supplemental listing as presented and Brack Montgomery for the LEO Club advisor for both the 2015-2016 school year. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, ***Ms. Bolin**, Mr. Boyer, and Mr. Szoke. Motion carried. ***Ms. Bolin abstained from voting on Ferdinand Marquez and Jason Bolin and voted yes on all others.**

104-16 APPROVAL OF VOLUNTEERS

Mr. Hobbs moved with Mr. Boyer seconding the motion to approve Alex Shears as a volunteer for high school football. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

105-16 APPROVAL OF PCA STAFF

Mr. Hobbs moved with Mr. Boyer seconding the motion to approve Teresa Johnson as PCA staff to replace J. Tyler Johnson. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens reviewed a request from Vicki Hobbs for an advance of five sick days.

106-16 APPROVAL TO ADVANCE SICK LEAVE

Ms. Oyer moved, with Ms. Bolin seconding the motion to approve the advance of five sick days to Vicki Hobbs. On roll call, the vote was as follows: Ayes: Ms. Oyer, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Mr. Hobbs abstained. Motion carried.

Mr. Dickens and Ms. Zaler requested the July Board meeting date be moved.

107-16 APPROVAL TO CHANGE JULY MEETING DATE

Mr. Hobbs moved, with Mr. Szoke seconding the motion to approve the July meeting date to be moved from the 13th to the 14th at 5:00 p.m. in the high school study hall. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

108-16 APPROVAL OF ADDITION TO NEGOTIATION TEAM

Mr. Hobbs moved, with Mr. Szoke seconding the motion to approve adding the attorney, Jennifer Stiff Tomlin, to the District's negotiation team. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

107-16 ADJOURNMENT

Mr. Hobbs moved, with Mr. Szoke seconding the motion to adjourn the meeting at 9:27 p.m. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

The President declared the meeting adjourned.

The next regular scheduled meeting has been rescheduled to a special meeting to be held on July 14, 2016 at 5:00 p.m. in the High School Study Hall.

President

Treasurer/CFO