

RECORD OF PROCEEDINGS

**Waverly City Board of Education
Regular Meeting**

May 11, 2016

The Waverly City Board of Education met in regular session on Wednesday, May 11, 2016 at 6:00 p.m. in the High School Study Hall. Ms. Zaler called the roll. The following members were present: Ms. Ann Oyer, Mr. Josh Hobbs, Ms. Sue Ann Bolin, Mr. John Boyer, and Mr. Allan Szoke. Mr. Hobbs, President called the meeting to order.

DISTRICT EMPLOYEES PRESENT:

Ed Dickens, Superintendent
Claudia Zaler, Treasurer/CFO
Missi Marquez, Assistant Superintendent
Bill Hoover, Director of Operations
Patrick Williams, Technology Coordinator
Mike Roback, Special Education Supervisor
Cindy Houk, Junior High Principal
Travis Robertson, Intermediate Principal
Andy Seddelmeyer, Primary Principal

GUESTS PRESENT:

Roger Ramsey
Mark Foley, Attorney

068-16 APPROVAL OF MINUTES

It was moved by Mr. Boyer, seconded by Mr. Szoke to approve the minutes of the regular meeting from April 13, 2016. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

LEGISLATIVE UPDATE

Mr. Hobbs noted there was not much activity currently and provided a summary update regarding project with the Speaker of the House for Waverly CSD to be the location of a new emergency siren system in a joint venture with the Village of Waverly.

STUDENT/STAFF RECOGNITION

Mr. Boyer commented on the performance, *Double L Dude Ranch*, presented by the Waverly High School Drama Club.

Ms. Oyer noted that she attended a Student Recognition Celebration of the U.S. Department of Energy's Portsmouth Annual Site Environmental Report Student Summary.

Mr. Hobbs recognized the administration staff for their efforts of working together using the Economic Disadvantage funding to purchase new technology for the District. Noting that each classroom grades 3-12 will have Chromebooks, Pre-K – 2 grades will have new computers and various other instructional technologies throughout the District.

GENERAL DISCUSSION WITH POSSIBLE APPROVAL

Mr. Ramsey gave an overview of the scupper replacement, noting that work was complete and there is a current discussion of warranty work and when final payment will be issued.

Mr. Foley updated the Board on the most recent depositions with Tremco employees regarding the original roofing products, 2/3 of the roofing products were seconds. Mr. Foley noted that the Architect of Record is expected to issue a letter stating the replacement roof is not certifiable due to the original roofing material under it and will need replaced. It was also noted that depositions will continue throughout the summer and the court date has been pushed back until the Fall of 2017.

Mr. Ramsey followed up with reminding the Board the State has agreed to allow the District to spend out the remaining remediation funds on the partition wall, playground revisions, and gym bleachers.

Mr. Dickens noted there was a change order submitted from Robertson Construction for the reinstalled scuppers for \$15,149.96. The Board discussed the warranty and warranty work still not having been resolved and would like to hold off on approving the change order and final payment.

069-16 APPROVAL OF OHSAA MEMBERSHIP

Mr. Boyer moved with Mr. Hobbs seconding the motion to approve membership in the OHSAA. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens reviewed upcoming Waverly Football youth sports camps dates and cost details requesting Board approval.

070-16 APPROVAL OF SUMMER CAMPS

Mr. Hobbs moved with Mr. Szoke seconding the motion to approve the youth football summer camps on July 6-8, 6-7:30 for grades 1st – 8th and the cost of \$25. On the roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

071-16 APPROVAL OF SUMMER SCHOOL DATES

Mr. Hobbs moved, with Ms. Bolin seconding the motion to approve the following summer school dates; June 1-10 for Junior High and June 13 –July 29 for the High School. On roll call, the vote was as follows: Ayes- Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Ms. Zaler reviewed Title VI-B, IDEA funds in the estimated amount of \$400,000 for the FY17 and how these funds are currently being spent. She noted they are used to cover the salaries the Special Programs Coordinator, Special Programs secretary, four teachers, and three aides and covers part of the expense for medical insurance for the Special Programs Coordinator. She opened the floor to the public for any comments or suggestions for parental involvement. There were no comments.

Mr. Williams reviewed recent activity between SCOCA and META, noting that a review board has been formed and Claudia Zaler was appointed to, we revise our current contracts with SCOCA for next year.

072-16 APPROVAL TO REVISED CONTRACTS

Ms. Oyer moved, with Mr. Hobbs seconding the motion to approve the revised contracts with META Solutions. On roll call, the vote was as follows: Ayes- Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

073-16 CONSENT AGENDAS

Superintendent's Items

Mr. Dickens reviewed the proposed contract with Ross-Pike ESD for FY17 and a facility rental request.

- A. Approval of Ross-Pike ESC for coop services \$460,057 and the increase being due to Western LSD

- and Eastern LSD pulling out of the service agreements.
- B. Annual review of the Homeless Policy and Parental Involvement Policy. – Mr. Dickens noted there were no changes.
- C. Approval of the facility use form Recovery Council for a comedian performance on May 16th, waiver of rental fees only.

Treasurer’s Items

- A. Approval of April 2016 financial statements
- B. Approval of the Five Year Forecast and submission.
- C. Approval to run SETBAL at fiscal yearend.
- D. Approval of the 2016 – 2017 Dental Rate of 67.69 (2% increase).
- E. Approval to pay PO #98627 to SCOCA for School Messenger (1/18/15 – 1/17/2016) \$6,085.
- F. Approval to renew a 3 year contract with Millhuff-Stang CPA for the District GAAP compilation reports.
- G. Acceptance of donations:

<u>Amount</u>	<u>From</u>	<u>Account</u>
\$5,720.00	Waverly Athletic Boosters	Athletic Account (Football Uniforms)
\$697.81	Treasured Images	Primary Principal
\$551.43	Treasured Images	Intermediate Principal
\$2,125.00	Waverly Athletic Boosters	Athletic Account (Baseball Uniforms)
\$300.00	Capital Square Foundation	High School Principal (Statehouse Field Trip)

Discussion: Ms. Zaler noted that the AEP rebate at the inspection level and is scheduled for Friday morning. She also noted that the MSP Final Cost Report for FY13 is moving faster than expected and should be received before year end.

Ms. Oyer moved, with Mr. Hobbs seconding the motion to approve the consent agendas. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

074-16 EXECUTIVE SESSION

Mr. Boyer moved, with Ms. Bolin seconding the motion to enter into executive session, after a brief recess, to consider the appointment, employment, and/or compensation of a public employee or official and for purposes of preparing for and/or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment at 7:20 p.m. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

RE-ENTERED PUBLIC SESSION AT 7:47 P.M.

075-16 APPROVAL OF RESIGNATIONS

Mr. Hobbs moved, with Mr. Szoke seconding the motion to approve the resignation of teacher and band director, Stephanie Hookway, effective at year end. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

076-16 EMPLOYMENT OF STAFF

Mr. Hobbs moved, with Ms. Bolin seconding the motion to employ Debbra VanHouten as a substitute custodian. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens reviewed the list of teacher contracts and requested approval.

077-16 APPROVAL OF CONTRACTS

Ms. Oyer moved, with Mr. Szoke seconding the motion to the following contracts;

One-Year Limited: Barry Carver, Josh Cooper, Bo Crabtree, Robin Crabtree, Matthew Dunn, ***William Hobbs**, Whitney Kellough, Lorna McQuay, and Sara Turner;

Two-Year Limited: Erin Dixon, Cassie Harcha, Kelsey Heiss, Thomas Meyer, Justina Mullins, Candice Rowland, Daniel Sand, Jessica Thompson-Miller, and Brandi Williams;

Three-Year Limited: Olivia Wilson;

Four-Year Limited: Amber Kiser, Tanya Murphy, Nathan Spriggs, Pauline Blanford, Charla Hale, Christina Sheridan, and Jamie Sibole;

Continuing: ****Ferdinand Marquez** and Danica Smith.

On roll call, the vote was as follows: Ayes –Ms. Oyer, ***Mr. Hobbs**, ****Ms. Bolin**, Mr. Boyer, and Mr. Szoke. Motion carried. ***Mr. Hobbs abstained from voting on William Hobbs but voted yes for all others listed. **Ms. Bolin abstained from voting for Ferdinand Marquez but voted yes for all others listed.**

078-15 APPROVAL NEGOTIATING TEAM

Mr. Hobbs moved with Mr. Boyer seconding the motion to approve Edward Dickens, Claudia Zaler, Melissa Marquez, Bill Hoover, and Andrew Seddelmeyer as members for the negotiating team. On roll call, the vote was as follows: Ayes –Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

The Board discussed the need for a special board meeting for the purpose considering personnel and moving the regular meeting from June 8, 2016 to June 29, 2016.

079-16 SET DATE AND TIME FOR MEETING

Mr. Hobbs moved, with Ms. Oyer seconding the motion to approve the special meeting dates of June 1, 2016 at 2:30 p.m. and June 29, 2016 at 6:30 p.m. in the high school study hall. On roll call, the vote was as follows: Ayes –Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens noted that in light of recent events in the county, the administration felt it was necessary to put the resource officer in now rather than waiting and after discussion with Chief Rowe, from April 25th for the rest of the current school year, we will have an officer here each day for no charge and will be entering into contract with them for a full time resource officer for next school year. Mr. Hobbs also noted that there has been additional conversation with the Sheriff's department for a second resource officer.

During discussion with the local law enforcement agencies the district discovered the MARCS radios are not in sync with both law enforcement offices and our bus communication system is also in need of an update. The Board continued to have school safety plans and necessary update discussions.

Mr. Dickens reviewed the list of projects;
Pavement of district lots,
Junior high bleachers,
High school bleachers on the main campus,
Stair step caps in the junior high and high school,
Playground renovations,
Downtown athletic field bleachers (visitor's side) and concrete work correction to be in ADA compliance.
Mr. Dickens asked the Board to consider a change order with Sportscares Construction for concrete work. Mr. Dickens reminded the Board that some of these updates or purchases would be covered by OFCC remaining funds from the remediation. The Board requested Mr. Dickens and Ms. Zaler continue to move forward with that process.

080-16 APPROVAL OF CHANGE ORDER

Mr. Boyer moved, with Mr. Hobbs seconding the motion to approve the change order with Sportscares Construction in the amount of \$40,784.83 for additional concrete work. On roll call, the vote was as follows: Ayes –Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

081-16 APPROVAL OF PURCHASE

Mr. Hobbs moved, with Mr. Szoke seconding the motion to proceed with the purchase of bleachers and/or renovations using TIP/TAP purchasing cooperative bids. On roll call, the vote was as follows: Ayes –Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens asked Dan Hodson with Sportscares Construction to present the Board with his plan of corrective action for the Intermediate playground. Mr. Dickens noted that on March 29, 2016 that Board approval was given for design submission to OFCC but the estimated cost would exceed funding noted by OFCC. Ms. Zaler reviewed capital outlay expenditure plans noted earlier in the Five Year Forecast presentation, noting that each year had estimates budgeted for permanent improvements.

082-16 APPROVAL TO SUBMIT DESIGN TO OFCC

Ms. Bolin moved, with Mr. Boyer seconding the motion to approve Mr. Dickens authorization to submit the playground design, noting the Board's intent to pay the additional cost above OFCC amount, to OFCC for their approval. On roll call, the vote was as follows: Ayes –Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

083-16 ADJOURNMENT

Mr. Hobbs moved, with Mr. Szoke seconding the motion to adjourn the meeting at 8:58 p.m. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer and Mr. Szoke. Motion carried.

The President declared the meeting adjourned.

The next regular scheduled meeting has been rescheduled to a special meeting to be held on June 29, 2016 at 6:00 p.m. in the High School Study Hall.

President

Treasurer/CFO