

**RECORD OF PROCEEDINGS**

**Waverly City Board of Education  
Regular Meeting**

**September 14, 2016**

The Waverly City Board of Education met in regular session on Wednesday, September 14, 2016 at 6:00 p.m. in the High School Study Hall. Ms. Zaler called the roll. The following members were present: Ms. Ann Oyer, Mr. Josh Hobbs, Ms. Sue Ann Bolin, Mr. John Boyer, and Mr. Allan Szoke. Mr. Josh Hobbs, President called the meeting to order.

***DISTRICT EMPLOYEES PRESENT:***

Ed Dickens, Superintendent  
Claudia Zaler, Treasurer/CFO  
Melissa Marquez, Assistant Superintendent  
Bill Hoover, Director of Operations  
Patrick Williams, Technology Coordinator

***GUESTS PRESENT:***

Roger Ramsey

**150-16 APPROVAL OF MINUTES**

It was moved by Mr. Boyer, seconded by Ms. Bolin to approve the minutes of the regular meeting from August 10, 2016 and special meeting of August 24, 2016, noting the change of inches to feet. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**LEGISLATIVE UPDATE**

Mr. Hobbs reminded everyone of Capital Conference coming up in November. Mr. Dickens gave an overview of his one on one time with Senator, Rob Portman, asking him to review Finland's approach to testing, the importance of creating new jobs, and various other issues impacting education in our area.

**STUDENT/STAFF RECOGNITION**

Mr. Boyer recognized all the Fall Sports Teams and the Band on their accomplishments this season. He also commended the Waverly student's behavior during their Washington D.C. trip at the end of last school year.

**GENERAL DISCUSSION WITH POSSIBLE APPROVAL**

Mr. Ramsey gave an update regarding the recent meeting between District staff, Mr. Westerman and Mr. Foley regarding Tremco. Roger noted that Mr. Foley was unable to be in attendance tonight due to a meeting to set up mediation dates with Tremco. Roger explained that in order to keep the replacement of the flat roofs in a timely schedule, Matt Westerman with OFCC has asked the Board to approve the Architect of Record.

Ms. Oyer asked if we would be using Schorr Architects. Ed Dickens and Roger Ramsey both noted that OFCC's recommendation was to use Schorr Architects. Ms. Zaler also noted that since Schorr would have to sign off on the final design it makes sense and they are the firm who deemed the current roof to have safety restrictions.

**151-16 URGENT NECESSITY**

Mr. Hobbs moved with Mr. Szoke seconding the motion to approve declaration of urgent necessity to enter into contract agreement with Schorr Architects, as Architect of Record, to proceed with the design of the replacement roof. . On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Dickens reviewed the need for a MOU with the WCTA for OTES procedures for guidance counselors. Ms. Marquez noted that she had attended training last week and distributed a copy of the evaluation tool for the Board to review.

**152-16 APPROVAL OF MOU**

It was moved by Mr. Hobbs, seconded by Mr. Boyer to approve the Memorandum of Understanding between the Waverly Classroom Teachers Association and the Waverly City School District Board of Education regarding Section 20.02 of the contract agreement, to add guidance counselor evaluation tool, from July 1, 2016 – June 30, 2019 school years. On roll call, the vote was as follows: Ayes - Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**153-16 CONSENT AGENDAS**

Mr. Dickens and Ms. Zaler provided an overview of each contract regarding service, cost and duration.  
Superintendent’s Items

- A. Approval of Transportation Contracts - \$30/ day with Cristi Van Aelstyn for Caitlyn Hughes
- B. Approval to amend agreement with Waverly Police Dept. for security services – include an officer full time on campus from 7:30 – 3:30 for \$41,118.80.
- C. Approval of Cooperative Contract with South Central Ohio ESC – for related services at \$35.25 per ADM
- D. Approval of Service Contract with the Pioneer Center for Waverly Student \$28,000
- E. Approval of Agreement with Jefferson County Virtual Learning Academy

Treasurer’s Items

- A. Approval of August 2016 financial statements
- B. Approval of Permanent Appropriations for FY17 appropriated to fund level.
- C. Approval of Revision of Certificate of Estimated Resources FY17
- D. Approval to establish fund 200 9262 Class of 2020
- E. Acceptance of donations:

<u>Name</u>	<u>Amount</u>	<u>Account</u>
Real Joy Fellowship	\$250.00	Athletic Facilities
First Presbyterian Church	\$250.00	Athletic Facilities
Realtec Real Estate	\$250.00	Athletic Facilities
Moose Lodge	\$500.00	Golf
PTE	\$2,300.00	Primary School Principal
Dairy Queen	\$800.00	Volleyball
OhioPyle Prints	\$61.36	High School Principal
Tamara Montgomery	\$150.00	WHS Soccer
TG Smith Surveying	\$150.00	WHS Soccer

Clearsite Vision	\$250.00	WHS Soccer
Realtec Real Estate	\$250.00	WHS Soccer
Laventure dba Great Clips	\$500.00	WHS Soccer
Pike County Recovery Council	\$250.00	WHS Soccer
First National Bank	\$250.00	WHS Soccer
Greenlawn Landscape	\$150.00	WHS Soccer
Lisa Frost Denistry	\$150.00	WHS Soccer
Rock & Roll Express	\$150.00	WHS Soccer
All About You Hair Salon	\$150.00	WHS Soccer
Lloyd's Pizzeria	\$150.00	WHS Soccer
Atomic Employees Credit Union	\$150.00	WHS Soccer
Printex	\$150.00	WHS Soccer
Long's Retreat	\$150.00	WHS Soccer

Discussion: Ms. Oyer asked about a check to Sportscares in the amount of \$260,000 and if it had been written twice. Ms. Zaler explained that it had only been written once but that she was looking at two different reports, a monthly check register and an outstanding check list. Ms. Bolin and Mr. Boyer inquired about the soccer donations and their purpose. Ms. Zaler noted that the GAAP conversion and audit for FY16 are getting underway.

Mr. Szoke moved, with Ms. Oyer seconding the motion to approve the consent agendas. On roll call, the vote was as follows: Ayes – Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Szoke and Mr. Szoke. Motion carried.

#### **154-16 EXECUTIVE SESSION**

Ms. Bolin moved, with Mr. Boyer seconding the motion to enter into executive session, after a brief recess, to consider the appointment, employment, and/or compensation of a public employee or official 6:57 p.m. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer and Mr. Szoke. Motion carried.

#### **RE-ENTERED PUBLIC SESSION AT 7:11 P.M.**

#### **155-16 APPROVAL OF RESIGNATIONS**

Mr. Hobbs moved and Ms. Bolin seconded the motion to approve the resignation of Lorriane George as Instructional Aide and Sarah Ward as Jr. High Girls Basketball Coach. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

#### **156-16 EMPLOYMENT OF STAFF**

Mr. Boyer moved, with Mr. Hobbs seconding the motion to employ Meghan McJunkin, Danielle Pfeifer, and Ashley Thacker as substitute aides, Sherrie Breitenbach as a substitute aide and substitute secretary, Jennifer Henry, Dana Johnson, Rhonda Justice, and April McDonald as substitute teachers, Gary Davis as a substitute janitor and substitute bus driver, Linda Pinney and Kendall Woodard as substitute janitors, Crystal Good, Judy Ritchart, and Missi Heistad as substitute cooks and Rose Proehl as the Budgetary Assistant to the Treasurer. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Hobbs. Motion carried.

**157-16 APPROVAL OF VOLUNTEERS**

Mr. Boyer moved with Ms. Bolin seconding the motion to approve Anne Young as a volunteer in the District. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

**158-16 APPROVAL OF BAND CAMP COUNSELORS**

Ms. Bolin moved with Mr. Szoke seconding the motion to approve Steve Lummer as a band camp counselor. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

Mr. Boyer wanted to go on record thanking all the Board members that cooked for the staff in-service, especially Allan for manning the grill.

**159-16 ADJOURNMENT**

Mr. Hobbs moved, with Mr. Szoke seconding the motion to adjourn the meeting at 7:14 p.m. On roll call, the vote was as follows: Ayes: Ms. Oyer, Mr. Hobbs, Ms. Bolin, Mr. Boyer, and Mr. Szoke. Motion carried.

The President declared the meeting adjourned.

The next regular scheduled meeting will to be held on October 12, 2016 at 6:00 p.m. in the High School Study Hall.

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President

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Treasurer/CFO